



## SKILLS

### PROFICIENCY

Mac and PC  
Adobe Creative Suite: InDesign, Illustrator, Photoshop  
Microsoft Office Suite: Word, Excel, PowerPoint, O360, SharePoint, Teams  
Other Programs: Skype, WordPress, Silhouette Studio

### RELATIONS

Extensive oral and communications skills with a proven ability to handle multiple projects. Adept at researching, organizing, reporting, and presenting. Energetic, personable, created, and dedicated to professionalism.

## WORK HISTORY

### 07/17 - PRESENT **BUNZL DISTRIBUTION USA | R3 REDISTRIBUTION | FOODHANDLER** PRODUCTION MANAGER & GRAPHIC DESIGN

Design collateral (ie.: catalogs, brochures, flyers, sell sheets, specification sheets, safety and training booklets, flip books, manuals, and presentations) for print and digital purposes. Create industrial packaging and MARCOMs for brand and product launches. Design and produce large format signage for events, trade shows, booths, and billboards. Manage design, print and on-site set up, take down and logistics for National Sales Meetings. Create graphics for digital and print applications. Complete website builds, eblast campaigns, and social media graphics. Design logos, icons, and graphics for brands, products, departments, and internal groups.

Work internally with departments, acquisition teams, sales reps and directors to fulfill project goals, objectives, and deliverables. Projects and personal design efforts have been instrumental in the success of closing clients for new business(es) in amounts ranging from \$2M to \$30M+ in annual sales.

### 08/15 - 07/17 **THE CUSTOM COMPANIES: NORTHLAKE, IL** LA DISPOSITIONS

Develop relationships with carriers to problem solve and provide monetary authorizations for additional services.

### CLIENT SERVICES REPRESENTATIVE

Work with clients to trace shipments, schedule pick ups, quote, and solve transit issues. Network with carriers to achieve goals and deliver shipments to client satisfaction.

### 09/11 - 08/15 **UNDER ARMOUR: ROSEMONT, IL** FREIGHT AND OPERATIONS MANAGER

Organized and established a team dedicated to sales floor and stock room product processes and maintenance.

## FREELANCE DESIGN

### 12/13 - PRESENT **EMILY KINATEDER DESIGN & EDGE-E GRAPHICS** GRAPHIC DESIGN SERVICES

Logo design and branding packages, web design, various collateral needs (ie.: catalogs, brochures, flyers, event posters and tickets, etc.), photography, event graphics, outdoor or indoor banners, vinyl graphics, app graphics and advertising (print or digital), car decals, promotional items, and more. Includes full print services.

Additional services include specialty and custom handmade invitations and announcements (ie.: full wedding packages, birth announcements, graduations, parties, and birthdays).

## INTERNSHIPS

### 01/17 - 03/17 **THE CUSTOM COMPANIES: NORTHLAKE, IL** GRAPHIC DESIGN INTERNSHIP

Restructured brand and designed individual marketing pieces as well as packaged collateral for each division of the company.

### 04/12 - 06/12 **SLEWFOOT SIGNS: JEFFERSON, WI** GRAPHIC DESIGN INTERNSHIP

Designed and applied logos, signs, banners, and vehicle detailing for local businesses and municipalities.

## EDUCATION

### 06/17 **THE ILLINOIS INSTITUTE OF ART: SCHAUMBURG, IL** BACHELOR OF FINE ARTS: GRAPHIC DESIGN